**P**ROCEDURE FOR HANDLING APPLICATIONS****

****(BLOCK DIAGRAM)****

Application submission

From the 1st to the 10th of each month

Registration, consultation

From the 10th to the 14th of each month

Ethical review

From the 15th to the 29th of each month

Presentation of the reviewed application at the LBC meeting

as per the schedule

Notification of the LBC decision,
Issuance of conclusions
within 5 days after the LBC meeting